SCHOOL DISTRICT OF OKALOOSA COUNTYMIS 4044 Rev 12-91

Official Grievance Form - OCESPA

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: | |  | | | | | | | | | | |
| Worksite: | | |  | | | | | Assignment: | |  | | |
| Home Address: | | | |  | | | | | Home Phone: | | |  |
|  | | | |  | | | | |  | |  | |
| A. | Date Cause of Grievance Occurred: | | | | | |  | | | | | |
| B. | Relates to what section of Contract: | | | | | |  | | | | | |
| C. | Statement of Grievance: | | | | |  | | | | | | |
| D. | Relief Sought: | | | |  | | | | | | | |

Signature Date

Sequence

Step I: Date Submitted: Date of Disposition:

Summary of Disposition:

Signature Date

Step II: Date Submitted: Date of Disposition:

Summary of Disposition (see attached):

Signature Date

CC: Copy to Immediate Supervisor

Copy to Grievant

Copy to OCESPA (Grievant’s Responsibility)

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| Grievance No. |